

General Information for Additional Exhibitor

REGISTRATION FEES:

Pre-Registration -- SAVE \$25
Postmarked on or before May 7, 2010
 \$225 + 5% GST per person

May 8 to May 20, 2010 --
Register at the Door Only
 \$250 + 5% GST per person

TRADE SHOW HOURS:

DAY ONE - 10:00 am - 4:00 pm
 DAY TWO - 9:00 am - 1:00 pm

INCLUDED WITH REGISTRATION:

- Copy of Event Passport Program
- Casual lunch and beverage breaks
- Beverage breaks
- Welcome Reception

REGISTRATION INFORMATION:

For your convenience, we offer the option of cheque or online credit card payment with PayPal. No Credit Card facilities will be available at the show. Telephone registrations not accepted. Forms and information are available in PDF format at www.commtechshow.com

COMMTECH PASSPORT EVENT PROGRAM – FREE TO ALL ATTENDEES:

Attendees are invited to visit exhibitor tables to receive a stamp on their CommTech passport. Passport pages with at least 20 stamps can be entered for a chance to win one of several prizes donated by Silver Sponsors. Passport draws will be made on Thursday in Exhibitor Hall A, time to be determined.

NAME TAGS:

Pick up name tag, passport event program and lunch ticket(s) at the exhibitors table you are registered to during setup on Tuesday May 18 between 4pm-7pm. Otherwise make arrangements to obtain your name tag from the exhibitor before the show opens. Name tags must be worn at all times and are required for admittance to seminars and exhibition halls. Transferring or sharing of name tags is prohibited.

GOLF TOURNAMENT - MAY 18, 2010:

Registration opens at 7:15 am. Shotgun start is at 8:30 am. Restaurant is open for breakfast at the course. Teams will be formulated by the organizers based on mixing vendors and customers to optimize networking opportunities. Please complete a separate Golf Registration Form for each golfer. More information and forms available on www.commtechshow.com, golf tournament page.

ACCOMMODATION:

Host Hotel:

SPECIAL NOTE: To better accommodate this show, the Coast Capri Hotel is upgrading their existing WIFI system, and adding a second WIFI system directly into the Ballroom. An access card to both systems will be provided.

COAST CAPRI HOTEL – Telephone: 1-250-860-6060
 Website: www.coasthotels.com
 1171 Harvey Avenue, Kelowna, BC

Mention Group Block Name: CommTech Show
 Group Block Confirmation Number: CCH-GFC9333 to receive discounted rates.

Comfort Room - \$140 Superior Room - \$155
 Premium Room - \$175 Premium Suite (1 bdrm. suite) - \$225
 Taxes extra

Alternate Hotel (directly across from the host hotel above)

ACCENT INN – Telephone: 1-800-663-0298
 Website: www.accentinns.com
 1140 Harvey Avenue, Kelowna, BC

Quote Group Number 3080 when registering

Standard Deluxe \$109 (1-4 persons)
 Kitchenettes: \$10 surcharge
 One bedroom Suite: \$30 surcharge
 Taxes extra

Additional alternative hotel information can be found on our website.

Rules, Regulations and Indemnity

CANCELLATION POLICY:

Show Management must receive cancellations in writing (not by email). Substitutions from the same company can be made at no additional charge. In the event an Exhibitor Delegate finds it necessary to cancel their registration, refunds will be made as follows:
 Postmarked by February 1, 2010 - 50% Refund
 Postmarked after February 1, 2010 - No Refund

Show Management reserves the right to cancel the Canadian CommTech Trade Show and Seminars if there are insufficient sales of Registrations, or for reasons beyond the control of the organizers.

CHANGES:

Show Management reserves the right to change Show dates, site, location, or to cancel, if the Show cannot be conducted for any reason beyond Show Management's reasonable control, exercise of any such right to be on written notice to Exhibitors.

LEGAL RESPONSIBILITY:

Neither DazzleMe Productions, nor the Coast Capri Hotel, their employees or contractors, shall be liable to Exhibitors, its agents, delegates, employees, contractors, patrons, guests, licensees, or to any other person whosoever, for any injury or damage to person or property caused by or arising out of any act, omission or neglect of Exhibitors, its agents, delegates, contractors, employees, patrons, guests, licensees or invitees, or any person entering the buildings known as the Coast Capri Hotel under expressed or implied invitation by Exhibitors or for any other damages arising out of use of either the contracted table space of the building in which the table space is located. The Exhibitor assumes the entire responsibility and liability for losses, damages and claims deriving out of injury or damage to Exhibitor's displays, equipment and other property brought upon the premises of the Coast Capri Hotel and shall indemnify and hold harmless DazzleMe Productions and the Coast Capri Hotel and their agents, servants, and employees from any such losses, damages and claims. The Exhibitor acknowledges that DazzleMe Productions and the Coast Capri Hotel do not maintain insurance covering such losses by the Exhibitor. Exhibitors will be liable for any damage caused to floors (including carpets), walls, or columns, or to standard display equipment, or to other Exhibitor's property.

CONDUCT:

Show Management reserves the right to refuse admission to the show to anyone who, in their opinion, is or has been abusive, unprofessional, intoxicated, in violation of the rules and regulations at this or previous shows, or in any way creating a disruption to the show.

EVENT PASSPORT PROGRAM -- COMPANY DESCRIPTION
(for Companies displaying products &/or services at the Exhibitor's Table)

Repeat previous year's company description
 ~ OR ~
 Supply maximum 25-word company description that summarizes your company's key products and services. Provide your website and one sales contact email to be listed above your description. We reserve the right to edit copy to fit specifications. If a description is not provided here, a previous description will be used, if available.

Company Name to be used in Directory (please drop "Corp. Co. & Ltd., etc.):

Website: _____

Sales Contact Email: _____

Max. 25-Word Description: _____

Located at (name of Host Exhibitor) _____ table.